

DUBOIS-KIERSTED HOUSE DUTCH BARN WEDDING CONTRACT

The Dutch Barn Art & Cultural Heritage Gallery

IT IS HEREBY Agreed between the Saugerties Historical Society and _____,
the party financially responsible for the wedding party (hereafter the Host):

The Dutch Barn Art & Cultural Heritage Gallery has a one day rental fee of \$2500. which includes the following accomodations:

The Dutch Barn building which has a maximum capacity of 99 people
Use of the Kiersted House grounds for wedding ceremonies, photography and erection of tents
Parking facilities for _____ vehicles

One Dubois-Kiersted House staff representative who will provide the following services for eight hours on the
Day of the event

- *Contact person for set up and take down of rental equipment
- *Access and maintenance of clean bathroom facilities *Use of kitchen for food chilling only.
- Other food preparation or cooking to be handled outside the house by the wedding hosts
- *One downstairs museum room for the use of the Bridal party

The following services may be contracted for an additional fee:

Clean up and trash removal	250.
Wedding rehearsal	75. per hour
Staff representation in excess of 8 hours	25. per hour
Tour of Kiersted House	20. per hour

Arrangements for, and supervision of, all rental equipment set up and take down within the stipulated
timeframe

All goods delivered and picked up must be scheduled with the Dubois-Kiersted staff
representative in advance

Parties larger than _____ are required to supply a professionally installed tent as well as
port-o-johns

Provisions for clean-up and trash removal to be completed on the event day unless services are arranged
through the Dubois-Kiersted House

A professional bartender must be hired if serving hard liquor in addition to beer, wine and champagne

Arrangement to conclude any music by 10:00 pm and the overall event by 11:00 p.m.

A certificate for general insurance liability will be secured and provided to the Historical Society 3 days
before the event by the Host naming the Saugerties Historical Society and Saugerties Central School
District as additional insured in the sum of at least \$1,000,000.

SAUGERTIES HISTORICAL SOCIETY

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(Continued)

The following Dubois-Kiersted house and ground regulations must be observed throughout the duration of this contract:

Due to the historical nature of the barn and adjoining grounds, decorations must be affixed using tape, craft wire or some other non-permanent material that leave no marks. Nails and staples are not permitted. The only seed or grain permitted on the premises is bird seed to be used only outside of any structure and on the grounds.

Open flame candles or lanterns are expressly not permitted. Smoking is permitted on the grounds only and any tobacco product is expressly prohibited from the barn and Kiersted House.

The Host must leave the property in the same condition in which it was found and will be liable for any and all damages.

The Host assumes full responsibility for any items placed on the property before, during, or left after the event.

There will absolutely be no decorating the highest barn beams without permission from the Society and no one is allowed to climb to this highest point because of safety issues. If you wish them decorated you must hire one of our workers to assist you at the sum of \$20.00 an hour.

You may decorate lower beams. Sorry, we do not supply Wi-Fi.

Fireworks and sparklers are NOT permitted at the Society at any time.

Renters not following the rules at the Society concerning the barn will forfeit their security deposit of \$250.

FINANCIAL TERMS AND CONDITIONS

A non-refundable deposit of 25% of the total rental fee is required at the signing of this rental agreement.

Payment of the remaining amount due is required 60 days prior to the event date.

A \$250 security deposit is required 30 days prior to the event date and is fully refundable (Check is acceptable which will not be cashed unless necessary). This sum will be reimbursed within 15 days after the event date providing there are no outstanding charges which will be collected from the deposit.

All additional services required on the part of Dubois-Kiersted in excess of the one day fee must be stipulated in writing at the time of contract signing. Any deletions or modifications must be made in writing 30 days prior to the event.

On behalf of Saugerties Historical Society

On behalf of Wedding Hosts

Dated: _____

Dated: _____

SAUGERTIES HISTORICAL SOCIETY

119 Main Street, Saugerties, New York 12477 845-246-9529 SaugertiesHistoricalSociety.Org